

SUNDARBAN HAZI DESAARAT COLLEGE



Institutional Policy on Cyber-Suraksha

“As the world is increasingly interconnected, everyone shares the responsibility of securing cyberspace.”

Newton Lee

1. Introduction:

The purpose of this Cybersecurity Policy is to establish guidelines and practices for the students of Sundarban Hazi Desarat College to ensure the security of digital information and systems. As the digital landscape expands, it is crucial to safeguard sensitive data and promote responsible online behaviour.

2. Acceptable Use of College Resources:

Students are expected to use college-provided digital resources, including computers, networks, and software, solely for educational purposes. Unauthorized use, including accessing inappropriate content, engaging in hacking activities, or any form of cyberbullying, is strictly prohibited. Any unauthorized behaviour, of those mentioned above needs to be reported through the “Cyber Suraksha Volunteers” and the guilty would be strictly dealt with punitive measures as per College Regulations.

3. Password Management:

Students must create strong and unique passwords for their college accounts. Passwords should not be shared with others and should be updated regularly.

Tam Mandal

Principal
Sundarban Hazi Desarat College
Pathankhali, South 24 Parganas

4. Data Protection:

Students are responsible for protecting sensitive information such as personal identification data and academic records. Data should be stored in secure locations, and encryption should be used for sensitive files.

5. Safe Browsing and Email Practices:

Students should exercise caution when clicking on links or downloading attachments from unknown sources. Phishing attacks are common, and verifying the legitimacy of emails and websites is essential to prevent falling victim to cyber threats.

6. Use of Personal Devices:

While personal devices are allowed on campus, students must ensure they are adequately protected with up-to-date antivirus software and security patches. Connecting personal devices to the college network should be done following network security guidelines.

7. Social media and Online Conduct:

Students should maintain respectful and responsible behaviour on social media platforms, avoiding the sharing of personal or confidential information. Cyberbullying, harassment, and any form of online misconduct will not be tolerated.

8. Reporting Security Incidents:

Students should promptly report any suspicious activities, security breaches, or lost/stolen devices to the college IT cell. Reporting incidents helps mitigate potential risks and prevents further compromise.

9. Software and App Downloads:

Students must only download software and apps from reputable sources. Unauthorized software or pirated content can introduce malware and compromise the security of college systems.

10. Remote Learning Security:

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During remote learning, students must ensure their home networks are secure, using strong Wi-Fi passwords and router security settings. Video conferencing should follow privacy settings to prevent unauthorized access.

11. Backup Procedures:

Regular backups of important data should be performed. This ensures that in case of data loss due to cyber incidents or hardware failures, critical information can be restored.

12. Awareness and Training:

The college will provide cybersecurity awareness programs and training sessions to educate students about emerging threats and best practices. Staying informed is crucial to maintaining a secure digital environment. For the above purpose the College would create a squad of its own "Cyber-Suraksha Volunteers" from among the students and teachers, to facilitate the purpose.

13. Consequences of Policy Violations:

Violations of this cybersecurity policy may result in disciplinary actions, including but not limited to loss of network access, academic penalties, and legal consequences if applicable laws are violated.

14. Policy Review:

This policy will be reviewed annually to adapt to changing technological landscapes and emerging cybersecurity threats.

By adhering to these guidelines, students of Sundarban Hazi Desarat College can contribute to a secure digital environment that promotes learning, collaboration, and responsible online behaviour.

This policy, adopted on this day, that is, 14-04-2023, will remain operational till it is repealed or replaced.

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