

**SUNDARBAN HAZI DESARAT
COLLEGE
PROSPECTUS 2021-22**



Included under Section 2(f) & 12 (B) of UGC Act.

PATHANKHALI, South 24 Parganas,

West Bengal, Pin 743611

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FROM THE DESK OF PRINCIPAL

Situated in the remote area of the Sundarbans, marked with lack of proper transportation and communication, power, and drinking water, our college has traversed a long and eventful journey for 58 years. The college started with a humble tiled roof building, but the undaunted zeal and spirit of the staff and people of the locality in the early years has enabled it to gradually metamorphose into an institution that can now boast of a number of large buildings and separate hostel campuses for boys and girls. Struggling with all odds, the college has been successful in building academic careers of many students who are now well placed in life. Taking charge of the college has enabled me to pursue my long-cherished dreams about transforming this college into an ideal one.

In the initial two years, basic infrastructure development like proper sanitation, extension of drinking water facilities renovation and repair of administrative buildings, existing classrooms and boys' hostel, construction of classrooms, seminar hall, *muktamancha* and new girls' hostel, automation of office and library, introduction of online admission, arrangements for power back-up, etc. have been done.

In the last year development activities of the college included renovation of Library, old girls' hostel, Science building, college main gate and in-campus pavement, setting up of gymnasium, construction of a new Boys' hostel building. To enhance employability skills spoken English and basic computer courses were introduced. To attain academic excellence, several teaching learning reform initiatives have been undertaken, like restructuring of college website to make it more student information centric, introduction of teaching aid software, online feedback system, online open public access catalogue system, repository, ICT based teaching facility in all classrooms, micro-teaching group discussion, student seminar and wall magazine, SMS gateway, etc. The college is planning to complete the remaining part of boundary wall, girls' hostel, construction of seven new classrooms.

At the end, I want to reiterate that the college is committed towards providing all possible facilities and support to the students. But all my endeavours are only meant to boost up the academic brilliance of the students, which is the ultimate objective of the college. I hope that my new students will leap forward to uphold the glory of the college and provide me more strength for better dreams.

Dr. Tarun Mandal

VISION

Extension of higher education and inculcation of moral and ethical values amongst the young generation of socially and economically disadvantaged communities of the remote villages of Sundarbans, so that they would be able to transform and uplift their own lives and communities, so as to attain equity with the advantaged groups.

MISSION

To reach out to the remote villages of Sundarbans with the determination to make at least a graduate in each family.

ORGANIZATIONAL STRUCTURE

GOVERNING BODY				
Headed by				
THE PRESIDENT				
Principal				
IQAC				
ACADEMIC	FINANCE	LIBRARY	HOSTELS	OFFICE
TEACHERS' COUNCIL	BURSAR	LIBRARIAN	SUPERINTENDENTS	HEAD CLEARK
ACADEMIC SUB-COMMITTEES			ADMINISTRATIVE SUB-COMMITTEES	

GOVERNING BODY

PRESIDENT		
Dr.Debabrata Singha		
GOVERNMENT NOMINEE Sri Jadupati Das Prof. Asim Mondal	PRINCIPAL & SECRETARY Dr.Tarun Mandal Teacher's Representative Prof. Hiralal Bhattacharyya Dr.Manash Mandal REPRESENTATIVE NON-TEACHING STAFF Sri Manabesh Patra GENERAL SECRETARY, STUDENTS UNION Students' Representative	UNIVERSITY NOMINEE Dr. Mahua Mukhopadhyay Dr.Amalendu Majumder

The college bears a glorious history of an episode of fifty-eight years having its foundation built up with sacrifice and dedication of the people of Pathankhali, a small delta of Gosaba block, vulnerable to periodic flooding by saline water of rivers and creeks. The college is named so, acknowledging the contribution of Zamindar Late Hazi Desarat who donated the land for its establishment, and to ignite the flame of higher education in this remote area of southern Sundarbans. After the initial establishment of a primary school at Pathankhali, the then head master Late Amulyaratan Bhowmik envisioned to have a higher education centre in this delta and inspired some enthusiastic persons to come along. The sons of Late Hazi Desarat, namely Late Majidul Haque Molla, Late Majaharul Haque Molla and Late Shah Alam Molla along with Late Nepal Chandra Patra and Late Haripada Das provided the initial financial support to materialize the dream of a college at Pathankhali. Many people of Pathankhali area extended their best possible help to shape the imagination.

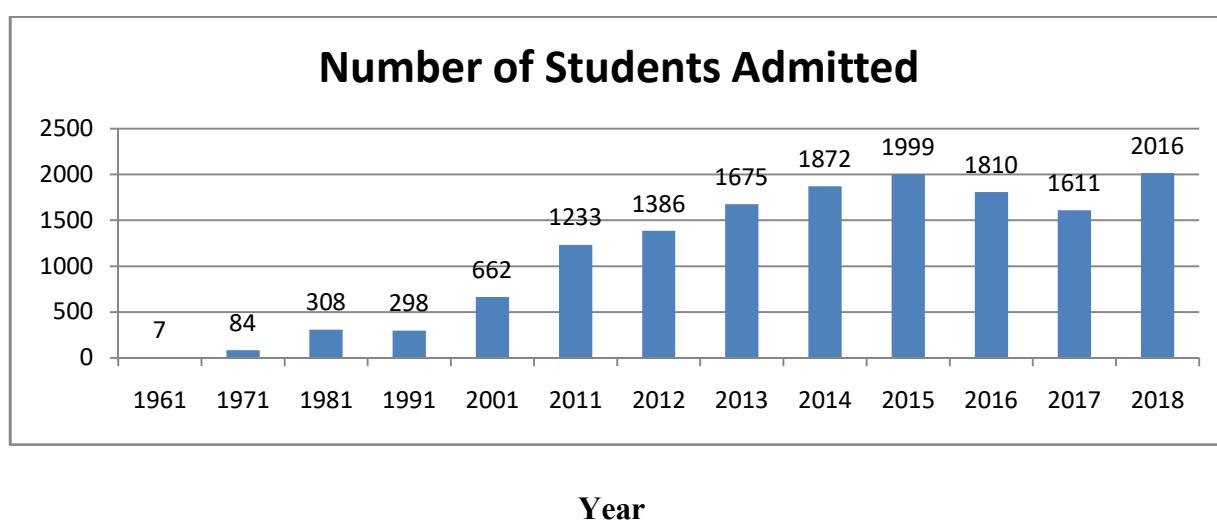
The 14th of August 1961 was an auspicious day on which the college started its remarkable journey with the arrangement of initial classes in the school building. The eminent professor of Anthropology Dr. Rebati Mohan Sarkar served as founder principal of the college. Few years later when the college was in acute financial crisis Sri Bankim Mondal, a kind-hearted person of this area extended his generous donation to ensure the survival of the college and later he served as the Secretary of Organizing Committee of the college.

Initially, the college under the aegis of University of Calcutta offered general courses in few disciplines in the Humanities. It broadened the scope for students to opt for science and commerce subjects from 1980 onwards. To provide more opportunity of higher education to the students of this remote area, the college has established post graduate distance learning centre of Rabindra Bharati University in the year 2006, and the centre offers Master degree in the subjects of Bengali, History and Education. We pledge to ignite the light of higher education to the corners of Sundraban area.

Admission

- Admission would be strictly on merit i.e. marks obtained in the last qualifying exam, except Physical Education in which a physical test is conducted.
- Transparency in admission is ensured through formation of an Admission Committee represented by teachers and non-teaching staff which scrutinizes the admission forms, prepares merit list and publishes the same in the college notice board and website.
- Through on-line system whereby fully software-controlled merit list has been prepared and published.
- The college runs UG (B. A., B. Sc., B. Com.) courses only.
- There is hostel facility in the College for both Boys & Girls

The trend of students' admission is as follows



The college honours the policy framework of UGC and the Higher Education Department of West Bengal regarding the National commitment to diversity and inclusion.

Student Diversity in the College (figures in percentage)

	GENERAL	SC	ST	OBC	MINORITY	PH	FEMALE
2013-14	4.54	67.28	9.97	7.34	10.87	0.16	45.61
2014-15	5.34	65.06	9.67	7.96	11.97	0.16	45.57
2015-16	11.86	63.33	7.80	11.46	5.56	0.30	49.22
2016-17	15.36	57.96	8.07	9.14	9.17	0.30	53.87
2017-18	16.44	59.16	6.95	17.44	-	-	55.80
2018-19	20.06	57.25	5.24	17.41	-	-	59.38

Teaching and Learning

- Preparation of Academic Plan and Calendar at the beginning of the session
- Use of ICT based teaching methods, and in most of the cases involving LCD projectors and smart board
- Regular internal assessments
- Arrangements of Parent-teacher meetings to make them aware of their wards' performance
- Organization of seminars and invited talks by eminent academicians
- Encouragement to students for participating in students' seminar and contributing in wall magazines
- Access of students to computers with free internet facility
- Photocopy facility within the college at subsidized cost
- Upgradation of laboratories with modern equipment and necessary chemicals
- Organisation of study tour to complement classroom teaching
- Arrangement for remedial/special classes for slow-learners.

Examination

The college holds two centralized examination each semester, viz., the internal examination and the tutorial examination as earmarked by the CBCS curriculum under University of Calcutta. These examinations are arranged for students of each semester. Marks of these examinations are as per rule, sent to the University and added up to the score in the final University examination. Model answers are discussed for the benefit of the students. Class tests and tutorial classes are held regularly by the respective departments in order to assess students' knowledge and skills.

Parent-Teacher Meeting

Parent-teacher meetings are being conducted by Departments officially at dates specified by the college, two department wise meetings and year-wise specific meetings. The main objective is to make the guardians aware about the academic progress of their ward, and also about their general conduct. The parents are also asked to fill-up the feedback form

Counselling

- Classroom counselling and academic counselling are always provided by the teachers in the department after getting report from IQAC on the Students' Profile Mapping by way of providing individual attention inside the class rooms.
- Seminars, workshops, group discussions, study tours, encouraging students' interaction in the classrooms have been extensively used as a part of innovative teaching approaches.
- Use of ICT to make the teaching-learning experience much more attractive.
- Fully automated library with extensive e-resources made the library use more attractive to the students.
- Students participate by contributing their write-ups in Annually Published college magazine and wall magazine.
- Field work-based Reports (Anthropology, Botany, Zoology, Geography) are mandatory as per prescribed syllabi.
- Project for Environmental studies (3rd year and Sem II students) is mandatory for all.

Personal

Personal counselling is provided by teachers to the students on their personal problems, welfare related matters and career prospects, etc.

Psychological

The Psychological Counselling Cell offers psychological support to students in distress or those going through any particular problem.

Professional

The college undertook Career Counselling and Entry in Service support programme under the financial assistance from UGC for the backward class students since 2011.

Financial

- Every year all students who belong to SC, ST and OBC category receive backward class stipend
- Minority students also receive minority class stipend
- KanyasreePrakalpa in the last three years, cent percent girl students belonging to the category of unmarried female students below 18 years have received a financial assistance of Rs. 25000 from the State Government.
- The college has a 'Poor-Boys Fund' scheme for the financially weaker section students whereby poor students get text books free of cost.
- The college has arranged for 'Zero-balance' account for the students with the local bank
- The Teachers Council maintains a fund for prizes to the best students
- In addition, individual teachers often financially help needy students.

Developing a Healthy Campus Life

Medical

- The college provides medical facilities through the Students' Health Home at a meagre charge.
- All the students are members of the Students Health Home. They get the privilege at the time of their need.
- The college has a health centre with first aid facility
- Part-time doctors attend the students as and when required

Students' Union

All students have the right to participate in the Student Union. The union is formed through election each year following the circular issued by the University of Calcutta. This practice helps the students to develop a sense of democratic decorum and propriety.

Student Activities

- Internal: Within the campus activities performed by the students.
- Various observation days (Independence Day, Teachers Day, Republic
- Freshers' Welcome
- Saraswati Puja
- Tournaments of Indoor & Outdoor games o Annual sports
- Extension: NSS
- Environmental awareness o Cleaning the Surroundings

Sports & Games

The sporting activities of the students of this college occupy a pride of place its history. In spite of the financial and other bottlenecks, the college authority has always endeavoured to provide all possible sports facilities to students. That it paid dividends was proved by college football team winning the district championship three times consecutively from 2001 to 2003. The college now boasts of a sprawling football ground and students enjoy regular football practicing. Besides football, the students of the college have made mark in athletics. The college conducts yearly intra-college sports competition in winter. In this connection, the college has recently setup a multi-gym facility.

College Journal

“The Journal of Economy, Environment and Society” - A multidisciplinary Journal of Advanced Studies (ISSN: 2456-5156), is published semi-annually. The first issue was brought out in September, 2016.

College Magazine

‘Bichitra’, the college magazine, is being published each year under the supervision of the students' union to enrich the creativity and literary sense of the students.

Departmental Wall Magazine

Respective department of the college publishes their wall magazine timely. Students of each department always take part actively for successful publishing of the wall magazine.

Seminars

The college organizes seminars and popular talks on various topics of academic and social interest where students and teachers have the opportunity to interact. Eminent educationists are invited as resource persons to deliver lectures on different issues. Advanced students of different honours courses are encouraged to organize and participate in student-seminars on a regular basis to enhance oratory skills and to fight off stage fright.

Grievance Redressal Cell

The college has set up a Grievance Redressal Cell to address the complaints and grievances of both the students and staff members. The grievances of the employees are normally looked into and settled by the Principal. Complaints of students either are resolved by the Principal himself or with the help of teachers as and when required taking into consideration the delicacy of each individual case. A Complaint Box exists.

For details see website.

Anti-Ragging cell

The college has an Anti-Ragging Committee as per UGC norms. However, there has been no instance of ragging in the college during the academic session: 2018-19

Internal Complaints Committee Cell

The College has Internal Complaints Committee Cell as per UGC norms.

SundarbanHaziDesarat College, the only college in the South Sundarban Delta maintains its Campus, till date, as a ragging free campus. The student population coming from different parts of this Delta has diverse culture, economic and social back grounds, so, integration and creation of a collegial environment becomes a matter of prime importance. 'Ragging' is a criminal offence, a social menace that lowers the standards of education and as such has no place in academic environment of the College and concerted efforts are required to be in place to prevent its occurrence at any point of time.

The 'anti-ragging policy' adopted by the College takes care of preventive, procedural and punitive aspects of ragging based on the guidelines provided by Hon'ble Supreme Court of India, recommendations of the Raghavan Committee, University Grants Commission (UGC), guidelines notified vide no. F. 1-16/2009 (CPP-II) dated 21-10-2009 on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (Under Section 26(1) (g) of the University Grants Commission Act, 1956), and the Circular of the Directorate of Higher Education, Government of West Bengal.

*** WHAT CONSTITUTES RAGGING? - Ragging constitutes one or more of any of the following acts:**

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

RAGGING POLICY ADOPTED BY THE COLLEGE:

This policy encourages the students to become social to the academic environment of the college, simultaneously discouraging and preventing any negative acts on parts of senior students, which goes against the basic purpose of social as well as academic integration. The 'anti-ragging policy' adopted by the Institute therefore aims at:

1. Creating, developing and maintaining a friendly, socio-academic environment among the students.
2. Generating and maintaining an environment that creates a high level of confidence among the new students and their parents/guardians to perceive that freshers to the College are welcome and helped, rather than being harassed by their seniors.
3. Creating an overall good mechanism to discourage and prevent any negative acts like 'ragging' by the seniors, which disrupts the new comers.
4. Prescribing preventive measures for any violation of the "Anti-Ragging Policy" by way of disciplinary measures.

MEASURES TAKEN BY THE COLLEGE:

I. Formation of Committees and Squads - Complying with the directives of the Hon'ble Supreme Court of India, the College has formed the following Anti-ragging committee and squad for overseeing and monitoring any negative acts or ragging in the campus.

a) Institute Level Anti-Ragging Committee

1. Principal - The chairman of the Committee
2. Three teaching faculty from each discipline (Two must be senior faculties and one must be a female faculty)
3. One Government Nominee from the Governing Body.
4. Two Office staffs (One senior and one female member must be there)
5. Four Student's Representative (General Secretary, Students' Union, one representative from each of Boys' and Girls' hostel and One representation must be from day scholar)
6. Officer-in-charge, Gosaba Police Station.

b) Institute Level Anti-Ragging Squads:

1. Three teaching faculties (One of whom must be a female member)
2. Two Office Staffs
3. One hostel staff

c) Hostel Level Anti- Ragging Squads:

1. Boys' Hostel Superintendent.
2. Girls' Hostel Superintendent.
3. Two hostel staff from Boys' Hostel.
4. Two hostel staff from Girls' Hostel.

The Institute level Anti-ragging Squads and Hostel level Anti-ragging Squads shall work in co-ordination with the Institute level Anti-ragging committee to oversee and monitor the ragging in the campus.

II. Awareness Programme for Students regarding menace of Ragging

(a) Address by the Principal of the College:

On the first orientation programme with the new students, the Principal and other Senior and Departmental heads meet the students and amongst other assure them not only to be fearless of any incidence of ragging in the campus, but also the Principal and faculty members, during such inaugurals provide to the students, the guide lines on behavioural norms.

(b) Fresher's Welcome: The senior students along with the students' union arrange the fresher's welcome within fortnight of the beginning of the academic session where all the teaching, office staff along with the Principal participate orient the new as well as the senior students.

(c) Sports and Cultural activities: The participation by the students in the committees attached with these activities should be made on a mixed basis from the senior as well as new entrants.

(d) Wide dissemination of Anti-ragging: The dissemination of anti-ragging should be made through:

(i) Different caption relating to anti-ragging in the web-site

(ii) Different captions relating to anti-ragging contained in the hoarding placed in the appropriate place within the campus.

(iii) Banners should contain slogans against ragging should be placed in the appropriate places in the hostel,

(v) Information about anti-ragging cell in the prospectus should be given

I. Undertaking from Students and Parents

Each of the student of the College and his/her parents and, or Guardian are hereby required to submit a combined undertaking at the time of admission, in the prescribed format as attached to this policy, which is mandatory for admission. All concerned officials of the College, members of Anti-ragging committee & Anti-ragging squads are hereby requested to be cautious about this stipulation and effectively monitor the same.

II. Punitive Measures: Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

Immediate punishments according to the level of incidence of ragging:

- a) Expulsion from the college.
- b) Expulsion from the hostel.
- c) Suspension from the classes for a limited period.
- d) Fine with a public apology.
- e) Withholding of scholarship or other benefits extended to those involved in ragging.
- f) Debarring from representation in cultural or sports events, or any other in events for which the student(s) may have been selected.

Allied Punishment for the incidence of ragging:

- a) Entering the ragging incident on the Transfer Certificate of the students, this may adversely affect their career.
- b) No placement assistance to students found guilty of ragging.
- c) Filing of a complaint by the affected student with the Police Authority.

Disciplinary Measures:

The Anti-Ragging Committee will deal with all disciplinary matters. The Committee shall constantly monitor the behaviour of the students. All disciplinary matters will be placed before the Committee, which will hear the matter and take action accordingly.

Students are encouraged to report any ragging act witnessed or experienced by them to the College administrators, faculty, Anti-Ragging Committee and Grievance Redressal Cell or other any staff member with whom the student may feel comfortable. The College ensures the confidentiality of such a disclosure by the student.

Appeal:

Appeal with regards to any action taken against the accused at any level and / or against the punishment awarded under this policy by the Anti-ragging Committee, shall be made before the Governing Body of the college within a period of two weeks from such an action or award of punishment.

Attendance

Student must attend all in CBCS Course Classes. The Student's attendance will be reflected in the marksheet. the absentee students have to seek permission from college authority to attend the regular classes after their absence for five consecutive days.

Discipline

Strict discipline is maintained within the college campus. Any sort of ragging in the college premises including hostels is strictly prohibited. Smoking and drinking inside the college premises and in front of the college gate, soiling the wall of the college building by pasting posters etc., loitering in the corridors, disturbing the neighbouring classes, causing damage to or loss of college property, misbehaving with college staff, either teaching or nonteaching, with others students, trying to do anything which may be detrimental to the academic interest of the students etc. are regarded as acts of breach of discipline and any student found guilty of committing will be severely punished. The entire procedure is supervised by the Disciplinary Cell headed by a senior professor.

General Instruction for Students

- Students are issued identity card duly signed by Principal. In case of loss of identity card, a duplicate card will be issued from the office on payment of supplementary charges. Students have to exhibit their identity card, at the time of students' union election and university examination form fill-up.
- Students have to collect the admit card for college test examination by submitting the requisite examination fee.
- The field excursion for the subjects, Botany, Anthropology, Zoology and Geography is a mandatory part of curriculum. Students have to bear the expenditure on their own for excursion.
- Mobile Phone is strictly prohibited in classrooms, library, laboratory, corridors etc. Please ensure you have switched off your mobile phone when attending any session.

IQAC (Internal Quality Assurance Cell)**Role and Functions of IQAC:**

As per the guidelines sent by NAAC for upgradation of every accredited institution of higher education an Internal Quality Assurance Cell (IQAC) is formed in our college in 2014 to initiate drive towards continuous improvement in all spheres of activities of the college. The main function of IQAC is quality sustenance and quality enhancement. Towards that end the IQAC

- Chalks out plan of action for each academic year.
- Prepares Annual Quality Assurance Reports (AQAR).
- Monitors the functioning of different cells and Sub-Committees of the college.
- Collect teaching plans and its implementation reports from each individual teacher.
- Organizes student support activities.
- Conducts Seminars and workshops on different subjects and topics.
- Receives feedback from different stakeholders for betterment of the college.

INFRASTRUCTURE**Laboratory**

The College got the affiliation from Calcutta University to Start Science subjects at bachelor degree level in the year 1980. Now we have 7 laboratories:

- Physics Lab: Instruments and computers.
- Chemistry Lab: Instruments and computers
- Botany Lab: Instruments and computers Zoology Lab: Instruments and computers
- Anthropology Lab: Instruments and computers ^ Geography Lab: Instruments and computers
- Computer Lab (for Commerce and Mathematics) with computers, printers, white board, and Wi-Fi facility.
- Botanical Garden- The Department of Botany maintains a specialized botanical garden. In this garden the plant with medicinal values, varieties of rare species of herbs and shrubs are nurtured.
- Seminar Hall

The college has one large seminar halls with a 150+ seating capacity and equipped with Laptop, LCD projector, Smart board, internet connection etc. The seminar hall facilitates the students and teachers to hold seminars, and other group activities without disruption of normal classes.

Office

The college office is fully computerized. Students' personal data including their individual results are fed and stored. The Accounts office is also computerized and takes care of students Fee Collection, etc.

Hostel

The College has separate boys' and girls' hostel for the students coming from distant places and remote areas. Nearly seven hundred students can be accommodated in the two hostels. The hostels have good facilities for boarding and lodging. The hostel administration is controlled by the hostel committee. The seat in the hostels is allotted on the basis of the distance between the college and residence of applicant. The hostel boarder is bound to abide by the rules and regulations of the hostels.

TERMS & CONDITIONS FOR HOSTEL ADMISSION:

Only the students who have applied for college admission are eligible to fill up the Hostel admission form.

The allotment of seats will be made purely on the basis of distance from the applicant's residence to the college.

At least 90% attendance is compulsory in the hostel. Otherwise he / she is liable to vacate the hostel.

Decisions by the Hostel Superintendents in all regards are final. However, a student can lodge a complaint to the Grievance Redressal Cell in case he / she feels that he / she has been deprived / discriminated.

By applying for admission to the hostel the candidate is supposed to agree to follow all the Rules & Regulations of the hostel.

Number of Hostel Campus: Boys' Hostel Campus-1 and Girls' Hostel Campus-2

Boys' Hostel intake capacity: 234

Girls' Hostel intake capacity: 344

AMENITIES -

Apart from good atmosphere for reading - the facilities available in the hostels:

Lodging, Messing, Sports and Games, Recreational Facility, Un-interrupted power supply from 6 pm to 4 am, News Papers.

ছাত্রাবাস ও ছাত্রীনিবাসের আবাসিকদের প্রতি সাধারণ নির্দেশাবলি

সকল আবাসিক ছাত্র ও ছাত্রীদের নিম্নলিখিত নির্দেশগুলি পালন করা আবশ্যিক।

- ১) প্রতিদিন সকালে ও সন্ধ্যায় প্রার্থনায় যোগদান করতে হবে।
- ২) শীতকালে সন্ধ্যা ৫টা এবং অন্য সময় সন্ধ্যা ৬টার পরে হস্টেলের বাইরে থাকা যাবে না।
- ৩) দু'বেলা খাওয়ার ঘরে বসেই খেতে হবে। নিজ নিজ হস্টেল ঘরে রান্না করা যাবে না।
- ৪) সন্ধ্যা সাড়ে ৬টার পরে নিজ নিজ হস্টেল ঘরে থাকতে হবে। নাম ডাকার সময় অনুপস্থিত থাকলে সন্তোষজনক ব্যাখ্যা ছাড়া তার বিরুদ্ধে উপযুক্ত ব্যবস্থা গ্রহণ করা হবে।
- ৫) হস্টেল-কর্মীদের সাথে কোন দুর্ব্যবহার করলে তা শাস্তি যোগ্য অপরাধ বলে গণ্য করা হবে।
- ৬) প্রতি আবাসিক নিজ নিজ ঘর পরিষ্কার-পরিচ্ছন্ন রাখবে।
- ৭) হস্টেলের প্রতি ঘরে প্রাথমিক ভাবে কলেজ কর্তৃপক্ষ টিউবলাইট বা ল্যাম্প সরবরাহ করবেন। পরবর্তীকালে টিউবলাইট বা ল্যাম্প পরিবর্তনের প্রয়োজন হলে সংশ্লিষ্ট ঘরের আবাসিকদের নিজ দায়িত্বে তা প্রতিস্থাপন করতে হবে। কলেজ কর্তৃপক্ষ কোনো দায়িত্ব নেবে না।
- ৮) হস্টেলে প্রবেশের সময় প্রত্যেক আবাসিক নিজ নিজ ঘরে রক্ষিত জিনিস বুঝে নেবে এবং হস্টেল পরিত্যাগের পূর্বে তা কলেজ কর্তৃপক্ষকে বুঝিয়ে দেবে। অন্যথায় 'কশন' ডিপজিটের টাকা ফেরৎ দেওয়া হবে না।
- ৯) হস্টেলে কোনো রকম নেশা করা যাবে না এবং তাস খেলা ও ভি.ডি.ও. দেখা যাবে না।
- ১০) হস্টেলে রাগিং সম্পূর্ণ নিষিদ্ধ। আবাসিকরা রাগিং-এর কোনো রকম সম্ভাবনা লক্ষ্য করলে তৎক্ষণাৎ কর্তৃপক্ষের সঙ্গে যোগাযোগ করবে।

Post Graduate Study Centre of Rabindra Bharati University

The college has distance learning study centre for post graduate study in Bengali, History and Education, and this centre is affiliated to the Directorate of Distance Education, Rabindra Bharati University. Many students from remote areas of Sundarbans enjoy the scope of higher education in this learning centre.

National Service Scheme (N.S.S.)

College participates in the National Service Scheme under the University of Calcutta, Sponsored by the Ministry of Human Resources Development, Govt, of India. A Programme Officer assisted by an Advisory Committee, oversees the NSS activities. The aims and objectives of the NSS include involving rural youth in constructive and developmental programmes in the rural sector, participation in the socioeconomic life of the community, fostering national integration and such other activities.

Library

The College has a very enriched library to support the academic need of students as well as teachers. 25,000 books of different disciplines are the treasure of this library. Students and teachers explore this library on regular basis. Adjoining sprawling reading room with separate sitting arrangements for students and teachers is the additional attraction for this library. The library is maintained by scientific accession system of books. Out of the total collection in library, 65% are text books and the rest are reference books. Besides, there are many periodicals, journals, E-Books in the library collection.

Collection of Library

Total Number of books - 20322

Total number of journal - 20

Total number of e-books - 337

Total number of Daily newspaper - 3

Map - 26

Total number of CD-DVD - 2

e-resources - Under NLIST Programme

Working hours: Monday to Friday: 10.30 am to 4.30 pm & Saturday: 10.30 am to 2.30 pm

Librarian: Sri Sukumar Mondal, M.A., M. Lib. Sc.

Sections of Library

- a) Library bookshelves Room: where arrange all books and other materials (such as maps, atlas etc.) according to classified order.
- b) Library lending section: It provides lending services and facilities for return of loaned items.
- c) Reading section: The section provides a focal point for the promotion of reading and literacy in libraries; and the integration of reading research and reading development activities into library services for all members.
- d) Information section: computer oriented networked section. It provides information through digital format.
- e) Journal section: where information found through the journals, magazines, newspapers, and other serial literature format.
- f) Newspaper section: for reading daily newspaper.

Services of Library

- a) Circulation services: Books
- b) Reading Service: Journal; online and printed, reading section and newspaper section
- c) Cataloguing service: Manual, off-line and online
- d) Copier service: Photo Copy and print
- e) Information section service: Computer based
- f) Reference service

Library Rules

- i. Only registered members are allowed to use the library. Members should always carry their membership cards while using the library.
- ii. For Hons. Student 3 Books and Pass Student 2 Books are normally issued for maximum period of 15 days.
- iii. Reference books, journals & magazines are not issued at all.
- iv. Students can consult only ONE book at a time in the Reading Room.
- v. The students availing of Reading Room facilities must deposit either of the following two documents to the Library staff: Library Card or Student ID-Card.
- vi. Students must return the books within specified date; otherwise a late fine will be imposed to the tune of Rs. 1.00 per day per book.
- vii. Library can recall any issued book even before due date.
- viii. Students can give requisition for the books at the circulation counter in case they are already issued.
- ix. Students can get the necessary parts of a Library book/other material (upto 15 pages at a time) photocopied at the library @ Rs. 1/page.
- x. In case of loss of library cards, duplicate will be issued on payment of Rs. 15.00 per card.
- xi. If any book is damaged/lost, the same will be replaced by the membership concerned.
- xii. Borrowers must satisfy themselves with the physical condition of the book before borrowing.

- xii. Students should maintain discipline and silence in the library or punitive measures would be taken.

-: Departments:-

Bengali

Introduced: Gen. 1961-62; Hons 1996 -97

Faculty: Dr.Sumanata Kalyan Pal, M.A. Ph.D., Associate Professor
PijushKantiAdhikary, M.A., B.T., Associate Professor
Abu Sahid, M.A., B.Ed., SACT
TusarNaskar, M.A., M., Phil., SACT
SujanGayen M.A., SACT

The Bengali department is one of the oldest departments of our College. It started its journey in 1961 offering only General Course in Bengali. Subsequently in 1996-97 it started its Honours programme with 45 seats. Presently the intake capacity of the department in Honours in 168. The department deals with different branches of linguistic literature, poetics, art of rhetoric and prosody. It conducts Departmental Seminar and undertakes Publication of wall magazine etc.

English

Introduced: Gen. 1961-62; Hon. 2018-19

Faculty: Dr.Uttam Kumar Guru, M.A., B.Ed., Ph.D. Assistant Professor
Sagnik Banerjee, M.A., B.Ed., Assistant Professor
MadhumantiPanja, M.A., SACT

English is a versatile mode of verbal communication. It is also another of the oldest departments of our college. Since inception faculty members impart knowledge of English language, literature and culture to meet the demands of today's world. Organisation of seminar, quiz, wall magazine & close interaction between student, teacher are the prime features of the department.

History

Introduced: Gen. 1961-62; Hons. 1996-97

Faculty: Rupak Ghoshal, M.A., M.Phil, Assistant Professor
PranabeshGiri, M.A., M.Phil, Assistant Professor
Mehadi Hassan Ukil, M.A., SACT
Abul Kalam Ali, M.A., M.Phil, SACT

The department of History started with its General course in the year 1961. The demand for the subject compelled the college to start its Honours programme in 1996-97. The subject History is just a crucial conversation between the past and the present. The faculty members teach in a very constructive way with maps & charts, department seminar and intensive interaction with the students. They regularly update & enrich themselves with seminal, symboling etc.

Education:

Introduced: Gen. 1961-62; Hons. 2008-09

Faculty: Chayanika Dutta, M. A., B.Ed. M.Phil, Assistant Professor
Tanushre Majumdar, M.A., B.Ed., Govt, approved PTT
Subrata Samanta, M.A., B.Ed., SACT
Sayon Mondal, M.A., B.Ed., SACT

Education is a multidisciplinary subject dealing with Philosophy, Psychology, History, Sociology, Statistics and Technology in a single pot. It started its journey with General course in the year 1961-62. Since it is an area of significant emergence, the college introduced Honours in the year 2008. The faculty members play a proactive role in to enrich themselves and enhance the academic activities of the department.

Political Science**Introduced:** Gen. 1971-72; Hons. 2014-15**Faculty:** Pampa Bhattacharyya, M.A., B.Ed., Assistant Professor
Sanjoy Bala, M.A., B.Ed., SACT
Goutam Jatua, M.A., M.Phil., SACT
Rupali Halder M.A., SACT

This department started its journey in 1971-72. The faculty members and the students together deliberate on the knowledge of government and political affairs at the international, national, regional and local levels. Subsequently in 2014 the Honours course came into force. Departmental seminar, wall magazine etc. is a common feature of the department.

Philosophy**Introduced:** 1966-67**Faculty:** Tapas Mandal, M.A., B.Ed., Assistant Professor
Pradip Halder, M.A., M.Phil., SACT

The department comes into being in 1966-67. The faculty members engage themselves in discussion and deliberation upon human thought and concepts down the ages that help the students in understanding the subject.

Sanskrit**Introduced:** 2012-13**Faculty:** Tridib Acharya, M.A., B.Ed., SACT
Moloy Mondal, M.A., B.Ed., SACT

Sanskrit is relatively a new department of our college, having started its journey in 2012-13. The faculties come forward with a very student friendly approach and integrate interactive teaching methods.

Physical Education**Introduced:** 2012-13**Faculty:** Snehasis Manna, M.P.Ed., SACT
Parameswar Naskar, M.P.Ed., SACT

Physical Education is the department of physical fitness, which is an intrinsic part of our normal life. The department started its Journey in 2012-13 and is showing flying colours. The demand is increasing day by day.

Geography**Introduced:** 2013-14**Faculty:** Sumon Sarkar, M.Sc., B.Ed., SACT
Samsuddin Laskar, M. A., B.Ed., SACT

The department started in 2013. The increasing demand of the generation establishes its foot successfully. Extensive scope of practice is there in well-equipped laboratory, which satisfactorily fulfils the need of the student.

Economics**Introduced:** 1962-63**Faculty:** Granthana Sengupta, M.Sc., M.Phil., Assistant Professor
Dr. Debottam Chakraborty, M.A., Ph.D, Assistant Professor

This department proclaims to be another of the oldest departments of the college. The department maintains excellent teacher- student relationship. The basic feature of the department is departmental library, departmental seminar, quiz etc.

Commerce**Introduced:** Gen. 1972-73; Hons. 1996-97**Faculty:** **Dr. Tarun Mandal, M. Com, Ph.D. Principal**
Hiralal Bhattacharyya, M.Com., L.L.B., Associate Professor
Dr. Gautam Sen, M. Com (Gold Medallist), MBA, Ph.D. Assistant Professor.
Anupam Sahoo, M.Com., SACT

This department was established in 1972-73 with its General course. The Accounting honours started on 1996-97. Accounting and Finance includes financial, cost and management accounting taxation, audit, law, capital market and banking, economics management, business environment, business communication, entrepreneurship development, mathematics and statistics information technology etc. under one roof.

Botany**Introduced:** 1980-81**Faculty:** Dr. Manasi Mandal, M.Sc., Ph.D., Assistant Professor
Dr. Sudipa Das, M.Sc, Ph.D. Assistant Professor
Motiyur Rahman, M.Sc., G.L.I.

Botany is a department of Biological Sciences. It comes into existence from 1980-81. This department is enriched with adequate botanical samples and well-equipped laboratories. The students are provided much time of practice in a very caring atmosphere.

Zoology**Introduced:** 1980-81**Faculty:** Dr. Anisa Mitra, M. Sc., M. Phil., Ph.D., Assistant Professor
Suvajit Mandal, M.Sc., SACT

Zoology also belongs to the Biological Sciences group. This department was established in 1980-81. Zoological or animal science has adequate museum specimens and also well-equipped laboratories.

Anthropology**Introduced:** 1980-81**Faculty:** Braja Mohan Samal, M.A. M.Phil., Assistant Professor
Arita Ray, M.Sc., SACT
Tamal Dutta, M.Sc., SACT

Anthropology is a unique department found scarcely only in 5-6 colleges of Calcutta University. This department came into existence from 1980-81. The anthropology laboratory processes certain rare specimens and boasts of a unique collection which is the pride of the college. The faculty members impart the course of study effectively and in an interactive fashion.

Physics**Introduced:** 1980-81**Faculty:** Swapan Kumar Gupta, M.Sc., M.Phil., B.T., Associate Professor
Dr. Sk. Sabyasachi., M.Sc., Ph.D. Assistant Professor

The Physics department is an enriched department with extensive and well-equipped laboratory. The science department came into existence from 1980s. The faculty members maintain excellent teacher-student relationship and impart the basic science study in an advanced manner.

Chemistry**Introduced:** 1980-81**Faculty:** Dr. Sanjoy Kumar Mandal, M.Sc, Ph.D., Assistant Professor
Dr. Bappaditya Naskar, M.Sc, Ph.D., Assistant Professor

This Science department was established in 1980-81. The department is with well-equipped laboratories which provides the students ample scope to carry out their academic activities. All the faculty members have research experience and some of them are engaged in high quality research. The Dept is also in process to open Hons, course from next academic year.

Mathematics**Introduced:** 1980-81**Faculty:** Dr. Palash Haidar, M.Sc., Ph.D., Assistant Professor

Mathematics is a department with excellent teacher-student interaction. There is a constant endeavour to impart good quality teaching. This department stepped first in the campus in 1980-81.

Daily Schedule of College**Monday to Friday: 10 am to 5 pm****Saturday: 10 am to 3 pm**

Teaching Assistant**In Office**

Sri Manabesh Patra	Clerk
Sri Samiran Sarkar	Clerk
Smt. SimaSwarnakar	Lady Attendant
Md. SiddikRahamanMolla	Peon
Sri Kousik Deb	Guard
Smt. PuspaSarder	Guard
Sri Mrinmay Patra	Night Guard
Sri Khokan Mondal	Mali
Sri Panchanan Maji	Generator-man & Electrician
Sri Akhil Mondal	Casual Staff
Sri Dulal Mondal	Casual Staff
Sri Biplab Mondal	Casual Staff

In Laboratory

Sri Babul Akhtar Mallik	Lab. Attendant, Anthropology
Sri Parikshit Adhikari	Lab. Attendant, Zoology
Sri JhulanKhara	Lab. Attendant, Physics

In Hostel

Alpana Panda, Amrendra Nath Bera, ChhayaBarui, Dilip Kumar Das,
Kajal Chakraborty, PrafullaBhunia, Puranjoy Mondal, Rajkumar Bhunia,
Samir De Biswas, Saraswati Biswas

New Regulations for CBCS

The University of Calcutta is going to introduce Semester wise Three-year Honours and General courses of studies under Choice Based Credit System (CBCS). There are few important changes in course structure, attendance regulations and grading system. Students are requested to keep in mind some basic regulations for smooth completion of their studies.

The 3-year B.A./ B.Sc./B.Mus. (Honours/General) Programme shall be for a minimum duration of six (6) consecutive semesters of six (6) months each, i.e., three (3) years. The odd semester will start ordinarily in the month of July and the even semester in the month of January of every year.

A candidate pursuing a regular course of study for three-year semester-wise degree course shall have to clear all the semesters in all respects within a span of five years from the year of admission to the particular course and combination, failing which enrolment of the candidate shall stand cancelled.

A student attending at least 75% of the total number of classes* held shall be allowed to appear at the concerned Semester Examinations subject to fulfilment of other conditions laid down in the regulations.

A student attending at least 60% but less than 75% of the total number of classes* held shall be allowed to appear at the concerned Semester Examinations subject to the payment of prescribed condonation fees and fulfilment of other conditions laid down in the regulations.

Students may note that in the Choice Based Credit System, the Grade Point Average scored is of paramount importance. The calculation of the grade shall be on the basis of collective performance in all courses opted for, including that in the Compulsory courses and the Generic Elective courses.

Please note that attendance shall also form a part of the grading scheme and contribute to the final grade obtained by students.

Students are therefore advised to participate sincerely in every course opted for and pay special attention to their performance in each form of assessment in these courses, whether core, compulsory or elective.

A student attending less than 60% of the total number of classes* held shall not be allowed to appear at the concerned Semester Examinations and he /she has to pursue admission to the same Semester in the very next year for attending the classes and appearing at the said Semester Examination.

Course Structure under Choice Based Credit System (CBCS)

Course Components	B.A. (Hons)	B.A. (General)	B.Sc. (Hons)	B.Sc. (General)
Core Course (CC)	14	8**	14	12
Language Core Course (LCC)	0	4**	0	0
Generic Elective (GE)	4**	2	4**	0
Discipline Specific Elective (DSE)	4	4**	4	6*
Ability Enhancement Compulsory Course (AECC)	2	2	2	2
Skill Enhancement Elective Course (SEC)	2	4**	2	4**
Total No.of Courses	26	24	26	24

•Covering Three Subjects

**Covering Two Subjects

Core Course (CC): A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

Generic Elective (GE) Course: An elective course chosen generally from an unrelated Discipline/subject, with an intention to seek wide exposure, is called Generic Elective.

Ability Enhancement Courses (AEC): The Ability Enhancement Courses (AEC) may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

Ability Enhancement Compulsory Courses (AECC): AECC courses are the courses based upon the content that leads to Knowledge enhancement. These are mandatory for all disciplines.

AECC1: Communicative English / Modern Indian Languages (Bengali/Hindi /Urdu).

AECC2: Environmental Studies.

Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and are aimed at providing Competencies, skills, etc.

Discipline Specific Elective (DSE) Course: An elective course which may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. This course is to advance ledge and skill in the core course domain.

SUBJECTS OFFERED

HONOURS (CC)	GENERAL (GE)	COMPULSORY (AECC)
BENGALI HISTORY EDUCATION ENGLISH POLITICAL SCIENCE	BENGALI ENGLISH HISTORY PHILOSOPHY EDUCATION POLITICAL SCIENCE ECONOMICS SANSKRIT PHYSICAL EDUCATION GEOGRAPHY PHYSICS CHEMISTRY MATHEMATICS BOTANY ZOOLOGY ANTHROPOLOGY	BENGALI ENGLISH ENVIRONMENTAL STUDIES
ACCOUNTING & FINANCE	COMMERCE GROUP - 1, 2, 3, 4	